



2021 Summer Staff Application

Full Name: _____ Will you be at least 16 years of age by 5/15/2021? _____

Local Address: _____ City: _____ State: _____ Zip: _____

Permanent Address: _____ City: _____ State: _____ Zip: _____

Best Phone Number(s): _____ Email: _____

Position applying for (please rank order if you are applying for more than one position):

___ Lifeguard/Head Guard/Swim Instructor

___ Snack Bar Attendant

___ Summer Camp Counselor

___ Summer Camp Assistant Director

___ Swim Team Coach (Assistant)

___ Facilities Assistant

Please refer to the DFC website for additional information and descriptions

Local Emergency Contact:

Name: _____ Best Phone Number(s): _____

Certification and Education:

High School School: _____ Grade: _____

Undergraduate School: _____ Year: _____ Major: _____

Graduate School: _____ Year: _____ Major: _____

Current Certifications: _____

Work Experience:

Dates	Employer/Supervisor	Phone	Email	Job Title and Responsibilities

*Please attach a resume or separate page if you would like to elaborate on your work experiences.

Personal/Character References:

Name	Phone	Email	Relationship

Camp/Youth Programming Experience (completed by camp counselor applicants only):

Dates	Program	Participant or Staff?	Job Responsibilities

Availability

Please see below for expected schedules for the various DFC positions. Preference will be given to those with availability matching these expectations; however, consideration will be given to those with family, school, and other personal commitments.

- **Facilities Assistants** – Preference will be given to applicants who can work the majority of the summer. Can be combined with part-time work in aquatics or snack bar.
- **Lifeguards, Swim Instructors, and Snack Bar Attendants:** Preference will be given to lifeguard and snack bar attendant applicants who can commit to all training days, at least two of the three summer holiday weeks, and at least 10 weeks of the summer season.
- **Summer Camp Counselors:** Preference will be given to camp counselors who can commit to all training dates and at least 6 camp sessions.
- **Summer Camp Assistant Director:** Preference will be given to applicants who can commit to all training dates and at least 7 camp sessions as well as the week before camp begins.
- **Swim Team Coaches:** The swim team season runs early-May through mid-July. Since this is such a short season, coaches are expected to be available for the vast majority of practices and meets

Please review the dates in the tables below based on the position for which you are applying. Please circle/highlight any dates with which you have conflicts and use the column on the right to explain.

Summer Camp Counselor applicants	
Date	Conflict
Training: May 22	
Training: May 29 & 30	
Training: June 5 & 6	
Session 1: June 7-11	
Session 2: June 14-18	
Session 3: June 21- 25	
Session 4: June 28- July 2	
Session 5: July 5-9	
Session 6: July 12-16	
Session 7: July 19-23	
Session 8: July 26-30	
Session 9: August 2-6	

All other summer staff position applicants	
Date	Conflict
Training: May 15-16	
Week 1: May 17-23	
Training: May 22	
Week 2: May 24-30	
Memorial Day: May 31	
Week 3: June 1-6	
Week 4: June 7-13	
Week 5: June 14-20	
Week 6: June 21-27	
Week 7: June 28-July 4	
Independence Day: July 4	
Week 8: July 5-11	
Week 9: July 12-18	
Week 10: July 19-25	
Week 11: July 26-Aug 1	
Week 12: August 2-8	
Week 13: August 9-15	
Week 14: August 16-22	
Week 15: August 23-29	
Week 16: Aug 30-Sept 5	
Labor Day: Sept 6	
Week 17: Sept 7-12	
Week 18: Sept 13-19	

Please submit completed applications to:

Email: lexie.dees@duke.edu

Or Mail:

**Lexie Dees – Youth & Family Program Coordinator
Duke Faculty Club
Box 90978
Durham, NC 27708**

For questions or concerns about any of the positions or the application process, please contact the respective supervisor:

- **Facilities Assistant** – Bob (bob.fustine@duke.edu)
- **Snack Bar/Aquatics** - Eamonn (eamonn.lanigan@duke.edu)
- **Summer Camp** – Lexie (lexie.dees@duke.edu)