Duke Faculty Club Board of Governors Meeting  
Location: Duke Faculty Club  
Monday, November 9, 2015

Board Members Present: Julie Hollenbeck (President), Sasha Berghausen (Past President), Leighton Roper (President-Elect), Becky Mela (Secretary), Dan McShea, Sara Robert, Sidney Simon, and Eamonn Lanigan (Executive Director).

Board Members Absent: Barbara Imboden (Treasurer), Luke James

Julie Hollenbeck called the meeting to order at 12:35pm. It was determined that a quorum was present and business could be conducted.

Board Minutes
Copies of the October 12, 2015 Board meeting minutes were distributed. A motion was made to approve the minutes as written. The motion was seconded and then passed unanimously.

Financial Report
In Barbara’s absence, Eamonn reviewed the club’s current budget, noting some income and expense categories where recognition of the income/expense is related to timing of the income/expense accrual.

Action Item: Eamonn to check and correct any formula errors in the “Budget YTD Variance” column of the budget spreadsheet and re-issue.

Executive Session
A motion was made, seconded and passed unanimously for the Board to move into Executive Session. Eamonn was excused and discussion ensued.

The next meeting date is Monday, December 14, 2015 at 12:30pm.

The meeting adjourned at 1:30pm.

Respectfully submitted,  
Becky Mela, Secretary