Duke Faculty Club Board of Governors Meeting
Location: Duke Faculty Club
Monday, April 13, 2015

Board Members Present: Sasha Berghausen (President), Julie Hollenbeck (President-Elect), Tom Metzloff (Past President), Becky Mela (Secretary), Christina Fish, Luke James (late arrival), Dan McShea, and Eamonn Lanigan (Executive Director).

Board Members Absent: Barbara Imboden (Treasurer) and Lloyd Patillo.

Sasha Berghausen called the meeting to order at 12:05pm. It was determined that a quorum was present and business could be conducted.

Board Minutes
Copies of the amended February 9, 2015 Board meeting minutes were distributed. A motion was made to approve the minutes as amended. The motion was seconded and then passed unanimously.

Copies of the amended February 22, 2015 annual meeting minutes were distributed. A motion was made to approve the minutes as amended. The motion was seconded and then passed unanimously.

Copies of the March 9, 2015 Board meeting minutes were distributed. A motion was made to strike one sentence from the minutes. The motion was seconded and then passed on a vote of three in favor, three abstained (Becky, Christina, Julie).

A motion was made to approve the March 9 minutes subject to the approved amendment. The motion was seconded and then passed with six in favor and one abstention (Christina).

Board Elections
There was a lengthy discussion regarding the election process/results and the roles of the nominating committee and ED. Some concern was expressed about potential procedural irregularities.

A motion was made to certify the election results for the Secretary candidate and the two At-Large positions. Becky recused herself from voting on the motion. The motion was seconded and passed on a vote of four in favor, two opposed (Christina, Julie).

A motion was made to not certify the election results for the President candidate and to hold a new election for the President’s position. The motion was seconded and failed to pass on a vote of two in favor (Dan, Tom), four opposed (Becky, Christina, Julie, Luke), and one abstention (Sasha).

A motion was made to certify the election results for the President position. The motion was seconded and passed on a vote of five in favor, one opposed (Dan), and one abstention (Sasha).

Action Item: Sasha to notify all candidates of the election outcome and date of the May Board meeting.

Facility Projects
Eamonn reported that the HVAC unit for the lower level of the LeBar building has failed and needs to be replaced. He presented information on quotes from two vendors. A motion was made to engage the services of Comfort to replace the HVAC unit at a quoted cost of $10,600. The motion was seconded and passed unanimously.
ED Report
Eamonn reviewed the status of membership renewals and recruitment efforts. Fifteen new members have been taken off the alumni waitlist. Program enrollments have been strong and are near capacity.

Action Item: Tom to explore constraints on alumni memberships with Duke’s administration.

Financial Report
In Barbara’s absence, Eamonn briefly reviewed the status of the current FY15 budget, highlighting key differences between YTD actual and budget. Expenses for utilities continue to run higher than expected for the new building.

The next meeting date is Monday, May 11, 2015 at noon.

The meeting adjourned at 1:15pm.

Respectfully submitted,
Becky Mela, Secretary