Duke Faculty Club Board of Governors Meeting  
Location: Duke Faculty Club  
Monday, March 9, 2015

Board Members Present: Sasha Berghausen (President), Julie Hollenbeck (President-Elect), Barbara Imboden (Treasurer), Luke James, and Lloyd Patillo (late arrival), Dan McShea, and Eamonn Lanigan (Executive Director).

Board Members Absent: Tom Metzloff (Past President), Becky Mela (Secretary), and Christina Fish.

Staff Present: Jamie Simerly, Mike Wojtkowski, and Craig Kirschgessner.

Sasha Berghausen called the meeting to order at 11:30am. It was determined that a quorum was present and business could be conducted.

Board Minutes  
Copies of the February 9, 2015 Board meeting minutes were distributed. A request was made to amend the minutes to include additional detail regarding the discussion held on organizational restructuring.

Annual Membership Meeting  
Copies of the minutes from the Annual Meeting on February 22, 2015 were also distributed. A request was made to amend the minutes to include the following action item:

In response to a member question regarding whether DFC could admit additional alumni members on the waiting list beyond the self-imposed 10% (100 member) cap, the DFC Board and staff will more formally explore Duke University administration’s preferences for an acceptable limit of alumni members.

2014 Tennis Program Review  
Mike Wojtkowski presented a summary of the tennis program. He highlighted results and participation levels in tennis clinics, special events, camps, lessons, and associated revenues and expenses during 2014. Holiday packages for lessons sold well. The focus for 2015 will be to continue to grow participation levels to pre-construction numbers and beyond.

2014 Fitness Summary  
Jamie Simerly distributed copies of a fitness program summary. She highlighted key aspects of member participation, number and types of classes, and associated revenues and expenses in 2014. Current offerings are adjusted in response to member needs, with consideration given to facility and instructor availability constraints. January classes offered as a no cost introduction were well received.

Financial Report and Fiscal Year 2016 Budget  
Barbara briefly reviewed the status of the current FY15 budget and the draft budget for FY16 that was presented to members at the Annual Meeting on February 22, 2015. A motion was made and seconded to hire a full-time pool manager, which would have an impact on the payroll expenses in the draft budget. This motion did not pass and the vote was as follows: one in favor, two abstentions, and two opposed.

A motion was made and seconded to approve the draft budget for FY16. This motion passed with the vote of five in favor and one opposed.
Nominating Committee Update
Eamonn and Julie distributed copies of the candidate information sheets from the individuals who will run for the Board of Governors. A motion was made, seconded, and passed unanimously to accept the slate of candidates.

Discussion ensued on the election process and format. The voting period for members was set for March 18 through March 27th, 2015.

Membership Committee
Eamonn presented on the membership recruitment efforts that are getting underway. Staff is pursuing an ambitious goal of recruiting enough members to reach approximately 900. He discussed some of the perceived barriers that potential members have cited when asked. Eamonn distributed a draft of a postcard for marketing to Duke employees and he discussed other planned face-to-face efforts. The Committee suggested reactivating the Duke Ambassador program which rewards current members for recruiting efforts. Additionally, the Committee recommended an installment plan for dues collection. Discussion ensued.

A motion was made and seconded to allow members the option of extending payment of their annual dues into three equal payments over consecutive months, provided they pay a $25 fee with the first payment. This motion was seconded and passed unanimously.

The next meeting date is Monday, April 13, 2015 at noon.

The meeting adjourned at 1:10pm.

Respectfully submitted,
Barbara Imboden, Treasurer