Duke Faculty Club Board of Governors Meeting  
Location: Duke Faculty Club  
Monday, February 9, 2015

Board Members Present: Sasha Berghausen (President), Julie Hollenbeck (President-Elect), Tom Metzloff (Past President), Becky Mela (Secretary), Christina Fish, Dan McShea, and Eamonn Lanigan (Executive Director).

Board Members Absent: Barbara Imboden (Treasurer), Luke James, and Lloyd Patillo.

Staff Present: Jamie Simerly.

Sasha Berghausen called the meeting to order at 12:00pm. It was determined that a quorum was present and business could be conducted.

**Board Minutes**  
Copies of the January 12, 2015 Board meeting minutes were distributed. A motion was made to approve the minutes as written. The motion was seconded and then passed unanimously.

**Nominating Committee Update**  
Tom solicited names of potential candidates to run for election to the Board. Anyone with suggestions should forward them to Tom for the upcoming committee meeting.

**DFC Staff Organizational Chart Review**  
Eamonn reported on a recent meeting with two members regarding the pool manager position and relayed their perspectives. Eamonn and Jamie reviewed some of the key responsibilities of the pool manager’s job description, and how those duties already are or might be assumed by other personnel. Dan expressed his concern that safety should be of paramount consideration in the organizational structure, and argued for a dedicated, full-time pool manager. There was consensus that safety is the primary concern, though some concern the newly proposed structure is not the best way to ensure that. Eamonn argued that the hiring of a new assistant would allow the Recreation Program Manager to absorb the pool manager duties without sacrificing safety. Further discussion ensued regarding the role of the Board in determining organizational structure. Tom noted that, historically, the Board played a role in approving the creation or elimination of staff positions. Becky read from Article VII, Section 7.2 of the by-laws, which states “The Executive Director is responsible for...determining and filling Corporation staffing needs in accordance with a Board approved budget...”  
**Action Item:** Board to revisit staffing issue after FY16 budget is finalized and approved.

**Treasurer Report**  
In Barbara’s absence, Eamonn briefly reviewed the status of the current FY15 budget and the draft budget for FY16. The draft budget results in a $67k deficit in operating expenses. Eamonn presented several possible scenarios to address the shortfall via dues, fees, and an increase in membership base. Discussion ensued. A motion was made to continue the facilities assessment for new members at a reduced rate of $200 for the next membership year. The motion was seconded and then passed unanimously. A motion was made to increase membership dues to $980/family and $740/single for the next membership year. This rate represents a modest 2% increase in line with inflation. The motion was seconded and passed on a vote of four in favor, two (Sasha, Dan) opposed. A motion was made to extend provisional membership slots to an additional 15 members from the alumni waitlist, not to be re-extended if the club reaches capacity or when natural attrition occurs from alumni members. The motion was seconded and then passed unanimously.
Annual Meeting
The annual meeting date is Sunday, 2/22/15, at 2:00 p.m. Eamonn called attention to the draft 2014 Annual Report to be distributed at the meeting and asked for changes or comments.

The next meeting date is Monday, March 9, 2015 at noon.

The meeting adjourned at 1:30pm.

Respectfully submitted,
Becky Mela, Secretary to the Board